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Automate the Boring Stuff with Python, 2nd Edition Random House

Learn the Most Popular Excel Formulas Ever: VLOOKUP, IF, SUMIF, INDEX/MATCH, COUNT, plus Many More! You'll learn to apply the Top Excel Formulas to make your data analysis easier.

Word 2010 Bible "O'Reilly Media, Inc."

Completely updated to cover Apple's "Tiger" operating system, this visual, task-based reference includes step-by-step explanations of Tiger's new Spotlight feature, which helps readers find anything on their Mac instantly, video iChat AV, enhanced .Mac capabilities, and Tiger's ultra-useful desktop applications (known as

"Dashboard widgets"). Veteran author Langer uses plenty of visual aids and clear, concise instructions.

Word 2010 Simplified John Wiley & Sons

Ten minibooks in one! The perfect reference for beginning web builders This hefty, 800+ page book is your start-to-finish roadmap for building a web site for personal or professional use.

Even if you're completely new to the process, this book is packed with everything you need to know to build an attractive, usable, and working site. In addition to being a thorough reference on the basics, this updated new edition also covers the very latest trends and tools, such as HTML5, mobile site planning for smartphones and tablets, connecting with social media, and more. Packs ten minibooks into one hefty reference:

Preparation, Site Design, Site Construction, Web Graphics, Multimedia, Interactive Elements, Form Management, Social Media Integration, Site Management, and Case Studies

Covers the newest trends and tools, including HTML5, the new Adobe Create Suite, and connecting with social media Offers in-depth reviews and case studies of existing sites created for a variety of purposes and audiences, such as blog sites and non-profit sites Walks you through essential technologies, including Dreamweaver, HTML, CSS, JavaScript, PHP, and more Plan, build, and maintain a site that does exactly what you need, with Building Web Sites All-In-One For Dummies, 3rd Edition.

Behavior-Driven Development with Cucumber CRC Press Chapter 7. Case Study : Comparing Twitter Archives; Getting the Data and Distribution of Tweets; Word Frequencies; Comparing Word Usage; Changes in Word Use; Favorites and Retweets; Summary; Chapter 8. Case Study : Mining NASA Metadata; How Data Is Organized at NASA; Wrangling and Tidying the Data; Some

Initial Simple Exploration;
Word Co-occurrences and
Correlations; Networks of
Description and Title
Words; Networks of
Keywords; Calculating tf-
idf for the Description
Fields; What Is tf-idf for
the Description Field
Words?; Connecting
Description Fields to
Keywords; Topic
Modeling.

Word & InDesign to
Kindle Apress

No other narrative
from within the
corridors of power
has offered as
frank and intimate
an account of the
making of the
modern Chinese
nation as Ji
Chaozhu's *The Man
on Mao's Right*.
Having served
Chairman Mao Zedong
and the Communist
leadership for two
decades, and having
become a key figure
in China's foreign
policy, Ji now
provides an honest,
detailed account of
the personalities
and events that
shaped today's
People's Republic.
The youngest son of
a prosperous
government

official, nine-year-
old Ji and his
family fled
Japanese invaders
in the late 1930s,
escaping to
America. Warmly
received by his new
country, Ji
returned its
embrace as he came
of age in New
York's East Village
and then attended
Harvard University.
But in 1950, after
years of enjoying a
life of relative
ease while his
countrymen suffered
through war and
civil strife, Ji
felt driven by
patriotism to
volunteer to serve
China in its
conflict with his
adoptive country in
the Korean War.
Ji's mastery of the
English language
and American
culture launched
his improbable
career, eventually
winning him the
role of English
interpreter for
China's two top
leaders: Premier
Zhou Enlai and
Party Chairman Mao

Zedong. With a
unique blend of
Chinese insight and
American candor, Ji
paints insightful
portraits of the
architects of
modern China: the
urbane, practical,
and avuncular Zhou,
the conscience of
the People's
Republic; and the
messianic,
charismatic Mao,
student of China's
ancient past—his
country's stern
father figure. In
Ji's memoir, he is
an eyewitness to
modern Chinese
history, including
the Great Leap
Forward, the
Cultural
Revolution, the
Nixon summit, and
numerous momentous
events in Tiananmen
Square. As he
becomes caught up
in political
squabbles among
radical factions,
Ji's past and
charges against him
of "incorrect"
thinking subject
him to scrutiny and
suspicion. He is
repeatedly sent to

a collective farm to at odds with each other. Ji Chaozhu played an important role in paving the way for what is destined to be known as the Chinese Century. Praise for The Man on Mao's Right "Brave, beautifully written testimony. A true "fly-on-the-wall" account of the momentous changes in Chinese society and international relations over the last century." --Kirkus Reviews "It is a relief to read an account by an urbane and often witty insider who neither idolizes nor demonizes China's top leaders . . . Highly recommended." --Library Journal, starred review The Book Proposal Book No Starch Press Join Raith on the adventure of a lifetime: The QuanCom Five-Hundred Light-Year Classic! A synthetic intelligence down on his luck, Raith loves to race. When given the chance to participate in a hyper-experimental faster-than-light space race, he welcomes the opportunity with open arms. He may have received more than he bargained for, though, as corporations and shadowy collectives fight over the technology making the race possible. If Raith is to survive—to win—he'll need the help of his new crew . . . and new friends. Together, can they defeat the hundreds of other racers all vying to be crowned champion of the first Five-Hundred Light-Year Classic? Flight of the 500: a brave SciFi odyssey, ready to take you on a ride between the stars. If you're looking for a fast-paced, high-flying space conspiracy, look no further. Sit back, relax, and join Raith on a faster-than-light adventure across the universe. *Text Mining with R* John Wiley & Sons Visually learn the latest version of Word Are you a visual

be "reeducated" by the peasants. After the Mao years, Ji moves on to hold top diplomatic posts in the United States and the United Kingdom and then serves as under secretary-general of the United Nations. Today, he says, "The Chinese know America better than the Americans know China. The risk is that we misperceive each other." This highly accessible insider's chronicle of a struggling people within a developing powerhouse nation is also Ji Chaozhu's dramatic personal story, certain to fascinate and enlighten Western readers. A riveting biography and unique historical record, *The Man on Mao's Right* recounts the heartfelt struggle of a man who loved two powerful nations that were

the chance to participate in a hyper-experimental faster-than-light space race, he welcomes the opportunity with open arms. He may have received more than he bargained for, though, as corporations and shadowy collectives fight over the technology making the race possible. If Raith is to survive—to win—he'll need the help of his new crew . . . and new friends. Together, can they defeat the hundreds of other racers all vying to be crowned champion of the first Five-Hundred Light-Year Classic? Flight of the 500: a brave SciFi odyssey, ready to take you on a ride between the stars. If you're looking for a fast-paced, high-flying space conspiracy, look no further. Sit back, relax, and join Raith on a faster-than-light adventure across the universe. *Text Mining with R* John Wiley & Sons Visually learn the latest version of Word Are you a visual

the chance to participate in a hyper-experimental faster-than-light space race, he welcomes the opportunity with open arms. He may have received more than he bargained for, though, as corporations and shadowy collectives fight over the technology making the race possible. If Raith is to survive—to win—he'll need the help of his new crew . . . and new friends. Together, can they defeat the hundreds of other racers all vying to be crowned champion of the first Five-Hundred Light-Year Classic? Flight of the 500: a brave SciFi odyssey, ready to take you on a ride between the stars. If you're looking for a fast-paced, high-flying space conspiracy, look no further. Sit back, relax, and join Raith on a faster-than-light adventure across the universe. *Text Mining with R* John Wiley & Sons Visually learn the latest version of Word Are you a visual

learner who prefers to see how Word works instead of hear a long-winded explanation? Teach Yourself Visually Word offers you a straightforward 'show me, don't tell me' approach to working with the newest version of the top-selling application in the Microsoft Office suite. Packed with visually rich tutorials and step-by-step instructions that will help you come to grips with all of Word's capabilities, this accessible resource will quickly and easily get you up and running on using the world's most widely used word processing program. With Teach Yourself Visually Word, you'll learn how to perform dozens of tasks, including how to set up and format documents and text in Word; work with diagrams, charts, and pictures; use Mail Merge; post documents online; and much more. Covering the newest additions and changes to the latest version of Word, a series of easy-to-follow, full-color tutorials helps you to quickly get up and running with Word like a warrior! Tutorials and step-by-step screenshots make lessons easy to follow and understand Helps you grasp the basic functions of Word--and beyond Walks you through Word's new features Demonstrates how to set up, format, and edit Word documents If you're new to the world of Word and want a highly visual roadmap to help you put it to use for you, Teach Yourself Visually Word has you covered.

The Lawyer's Guide to Microsoft Word 2013
 alt concepts
 A short reference that visually presents the most essential Word for Windows 95 tasks along with the most efficient way to accomplish each of those tasks. Coded by task category that is organized alphabetically, the reference makes it easy to locate information. Tasks are also listed alphabetically within common topic areas.
Word 2007 CRC Press
 Word basics for simple documents -- Creating longer and more complex documents -- Sharing documents and collaborating with other people -- Customizing Word with macros and other tools -- Word help and beyond.

Take Control of

Scrivener 3 Princeton University Press
 Book Design Made Simple gives DIY authors, small presses, and graphic designers--novices and experts alike--the power to design their own books. It's the first comprehensive book of its kind, explaining every step from installing Adobe(R) InDesign(R) right through to sending the files to press. For those who want to design their own books but have little idea how to proceed, Book Design Made Simple is a semester of book design instruction plus a publishing class rolled into one. Let two experts guide you through the process with easy step-by-step instructions, resulting in a professional-looking top-quality book

Building Websites All-in-One For Dummies John Wiley & Sons
 Simply the easiest way yet to get up to speed on Word 2010 Microsoft Word 2010 includes all sorts of new features and functionalities, a redesigned

interface, new emphasis on collaboration, and many additional changes. Both users of previous editions and those new to the Office applications will appreciate the clear, visual instruction in this book. With step-by-step instructions and large, full-color screen shots demonstrating dozens of Word 2010 tasks, Word 2010 Simplified gets you up and running faster than you ever thought possible. Word is the most-used application in Microsoft Office, which holds more than 90 percent of the market for Windows-based productivity suites. The new version of Word includes many changes and new features; both newcomers to Word and users of previous editions will appreciate this clear, visual introduction to the

program A streamlined interior with large font and screenshots, makes this guide easy to follow for all users at any age. Covers the basics, document fundamentals, formatting documents and adding graphics, collaborating and sharing documents, how and when to use Office Web Applications, and much more. If you learn best when you see how things are done, or if you just want a quick and easy guide to familiarize you with the new features of Word 2010, Word 2010 Simplified fills the bill.

Smashwords Style Guide MAO Flynn
Microsoft's Word 2007 rewrites the book on word processing and this book helps you soar over the hurdles and quickly brings you up to speed. No matter what level

user you are, Microsoft Word MVP Herb Tyson's expert guidance puts you in charge, helping you choose the best way to get your work done, and to get the most out of Word 2007. You'll discover new ways to command legacy features, completely new features to accomplish old tasks, and brand new native capabilities.

Creating Research and Scientific Documents Using Microsoft Word
John Wiley & Sons
The Lawyer's Guide to Microsoft(R) Word 2013 explains in detail the key components to help make you more effective, more efficient, and more successful.

Teach Yourself VISUALLY Word 2016
101 Excel Series
Tune, tweak, and change the popular Ubuntu Linux operating system!
Ubuntu is a community developed, Linux-based operating system that is perfect for laptops,

desktops, and servers, and is used by millions of people around the world. This book provides you with practical hacks and tips that are not readily available online, in FAQ files, or any other Ubuntu book on the market so that you can customize your Ubuntu system for your specific needs. Bridging the gap between introductory information and overly technical coverage, this unique resource presents complex hacks and ways to extend them. You'll feast on numerous tips, hints, and little-known secrets for getting the most out of your Ubuntu system. Coverage includes:

- Hacking the Installation
- Selecting a Distribution
- Selecting the Ubuntu Version
- The 10-Step Boot Configuration
- Booting Variations and Troubleshooting
- Tweaking the BusyBox
- Upgrading Issues with Ubuntu
- Configuring GRUB
- Customizing the User Environment

Configuring Devices
Adapting Input Devices
Managing Software
Communicating Online
Collaborating
Tuning Processes
Multitasking
Applications
Locking Down Ubuntu
Advanced Networking
Enabling Services
If you're a power user hungry for cutting-edge hacks to intensify your Ubuntu system, then this is the book for you!

Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Ubuntu Independently Published

Learn how to code while you write programs that effortlessly perform useful feats of automation! The second edition of this international fan favorite includes a brand-new chapter on input validation, Gmail and Google Sheets automations, tips for updating CSV files, and more. If you've ever spent hours renaming files or updating spreadsheet cells, you know how tedious tasks like these can be. But what if you could have your computer do them

for you? Automate the Boring Stuff with Python, 2nd Edition teaches even the technically uninclined how to write programs that do in minutes what would take hours to do by hand—no prior coding experience required!

This new, fully revised edition of Al Sweigart's bestselling Pythonic classic, *Automate the Boring Stuff with Python*, covers all the basics of Python 3 while exploring its rich library of modules for performing specific tasks, like scraping data off the Web, filling out forms, renaming files, organizing folders, sending email responses, and merging, splitting, or encrypting PDFs. There's also a brand-new chapter on input validation, tutorials on automating Gmail and Google Sheets, tips on automatically updating CSV files, and other recent feats of automations that improve your efficiency. Detailed, step-by-step instructions walk you through each program, allowing you to create useful tools as you build out your programming skills, and updated practice

projects at the end of each chapter challenge you to improve those programs and use your newfound skills to automate similar tasks. Boring tasks no longer have to take to get through—and neither does learning Python!

VBA Automation for Excel 2019 Cookbook
John Wiley and Sons
Kindle Publishing
with Professional Results! Publishing books in Kindle format has never been a better option for authors who want to reach their market and audience as directly as possible. But the hurdle most author/publishers find the most difficult is actually producing a clean, attractive, well-formatted Kindle e-book. The web is saturated with resources and communities supporting this endeavor, but accurate, up-to-date and truly useful information remains maddeningly hard to find. It's even harder for authors and publishers who want to go beyond the basics and create something better than what novice tools or a simple conversion from Word can produce. A Step-by-Step Guide to Expert Publication This new book is what you need to clear that hurdle: a comprehensive guide to getting from Word or InDesign to a thoroughly professional, craft-published result - even with complex material! Far beyond the basics of formatting text in chapters, this guide covers the details of illustrations, tables, lists, footnotes and more... all with the aim of a maximum-quality result. Pro Techniques for Those Who Aim Higher This is not yet another "easy ways to do it" quick-reference for authors, and it's not another "all in one" guide to self-publishing. It's a complete and focused guide to the most difficult, misunderstood step: the process and techniques that turn a live book file into a polished Kindle publication! And it's completely up to date, freshly written by an experienced publication designer, veteran publisher and award-nominated writer.

Technical Background
Required: While this guide is aimed at all serious Kindle publishers, some basic knowledge will help readers get the most from it: Using MS Word at a professional level (including styles) -or- Using Adobe InDesign as a publication development tool; A working knowledge of HTML and CSS

document structure; And a drive to publish Kindle works with the goal of quality, not expedience! Readers with less starting knowledge will find useful information as well, along with guides to acquiring those supporting skills needed to make the most of this valuable reference. Veteran Kindle publishers will find new insights and methods as well. No matter what your level of expertise, this is the guide every serious Kindle publisher needs! Ready to go pro with Kindle publishing? Here's your chance!

Word for Windows 95

Firewall Media
This new book written by the developers of R Markdown is an essential reference that will help users learn and make full use of the software. Those new to R Markdown will appreciate the short, practical examples that address the most common issues users

encounter. Frequent users will also benefit from the wide ranging tips and tricks that expose 'hidden' features, support customization and demonstrate the many new and varied applications of the software. After reading this book users will learn how to: Enhance your R Markdown content with diagrams, citations, and dynamically generated text Streamline your workflow with child documents, code chunk references, and caching Control the formatting and layout with Pandoc markdown syntax or by writing custom HTML and LaTeX templates Utilize chunk options and hooks to fine-tune how your code is processed Switch between different language engineers to seamlessly incorporate python, D3, and more into your analysis

Microsoft Word 2007

Bible Addison-Wesley Professional
A comprehensive guide to gaining a 360-degree overview of the VBA programming language and learning how to build your own programs for automating routine tasks Key

FeaturesExtend the capabilities of Excel and other Office applications with the help of Microsoft VBA
Take your Excel programming skills to the next level by creating custom applications with dialogue boxes and the range
objectAutomate repetitive and monotonous office work with VBA Excel programmingBook
Description Visual Basic for Applications (VBA) is a programming language developed by Microsoft to automate tasks in MS Office applications. This book will help you to focus on the essential aspects of your role by automating mundane tasks in Excel and other Office applications. With comprehensive coverage of VBA delivered in the form of practice problems and bite-sized recipes, this book will help you to hit the ground running. Unlike most books that assume prior programming experience, this book

starts with the fundamentals and gradually progresses to solving bigger problems. You'll start by becoming familiar with VBA so that you can start recording macros right away. With this foundation in place, you'll advance to using the full capabilities of the language as you apply loops, functions, and custom dialog boxes to design your own automation programs. You'll also get to grips with embedded macros and other advanced tools to enhance productivity and explore topics relating to app performance and security. Throughout this VBA book, you'll cover multiple practice projects in Excel, Word, and PowerPoint while exploring tips and best practices to hone your skills. By the end of this book, you'll have developed the skills you need to use VBA to create your own programs that control MS Office applications. What you will learn

Understand the VBA programming language's role in the context of the MS Office suiteDiscover various aspects of VBA programming such as its terminology, syntax, procedures, functions, and formsInvestigate the elements, features, and characteristics of the VBA Editor to write and edit custom scriptsAutomate Excel sheets with the help of rangesExplore error handling and debugging techniques to catch bugs in your programsCreate and use custom dialog boxes to collect data from usersCustomize and extend Office apps such as Excel, PowerPoint, and WordWho this book is for This book is for experienced Excel users, business analysts, finance professionals, and business users looking to boost their productivity by learning VBA programming to automate repetitive, tedious, or complex tasks. No prior programming experience is required to get started with this

book.
Word 2016 For Dummies
Elsevier
Research fuels innovation—and with this focused guide to Microsoft Word, you can help increase your team's collaborative power and effectiveness, and bring new research to life. Writing proposals, reports, journal articles, theses, and other technical documents as a team poses unique challenges, not the least of which is consistent presentation and voice. You must also manage the formatting and accuracy of figures, equations, and citations, and comply with the style rules of external publications. In this book you'll learn from the authors' extensive experience managing the authoring and publication of technical content, and gain specific practices and templates you can apply right away. Focuses on the unique challenges of writing and producing documents in an academic or commercial R&D setting Demonstrates how to use Microsoft Word to increase the quality

of collaborative document preparation—including formatting, editing, citations management, commenting, and version control Includes downloadable templates that help automate creation of scientific documents Offers best-practices guidance for writing in teams and writing in the scientific genre

Flight of the 500
Peachpit Press

R Markdown: The Definitive Guide is the first official book authored by the core R Markdown developers that provides a comprehensive and accurate reference to the R Markdown ecosystem. With R Markdown, you can easily create reproducible data analysis reports, presentations, dashboards, interactive applications, books, dissertations, websites, and journal articles, while enjoying the simplicity of Markdown and the great power of R and other languages. In this book, you will learn

of Markdown and R code chunks, how to generate figures and tables, and how to use other computing languages Built-in output formats of R Markdown: PDF/HTML/Word/RTF/Markdown documents and ioslides/Beamer/PowerPoint presentations Extensions and applications: Dashboards, Tufte handouts, xaringan/reveal.js presentations, websites, books, journal articles, and interactive tutorials Advanced topics: Parameterized reports, HTML widgets, document templates, custom output formats, and Shiny documents.

Yihui Xie is a software engineer at RStudio. He has authored and co-authored several R packages, including knitr, rmarkdown, bookdown, blogdown, shiny, xaringan, and animation. He has published three other books, Dynamic Documents with R and knitr, bookdown: Authoring Books and Technical Documents with R Markdown, and

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