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About the Author After physically destroying three

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is chock full of keyboard shortcuts, or hot keys, you can use to manipulate the data in your Excel spreadsheets. And, Office 2007, of which Excel 2007 is a part, introduced the command Ribbon, which offers tabs and submenus to access Excel ' s commands in a more intuitive way.

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Customers who are using Office 2007 products and services should move to Office 365 or upgrade to the most recent version of Office .