

# Excel Quick Reference Guide

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another Excel File in Excel 2010 How to Delete Sheet in Excel Remove Formula but keep the data in Excel (2 Really Simple Ways) [Excel Hyperlink to Another Sheet](#) Microsoft Excel Tutorial for Beginners | Excel Training | Excel Formulas and Functions | Edureka [Excel 2013 Quick Start Guide - Excel](#)

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Step 1 – Click on the Start button.  
Step 2 – Click on All Programs option from the menu. Step 3 – Search for Microsoft Office from the sub menu and click it. Step 4 – Search for Microsoft Excel 2010 from the submenu and click it.  
[VBA - Quick Guide - Tutorialspoint](#)  
want to reference, and press . Enter.  
COUNT Function: Click the cell where you want to place a count of the number of cells in a range that contain numbers. Click the . Sum. on list arrow on the Home tab and select . Enter the cell

range you want to reference, and press . Enter. Complete a Series Using AutoFill: Select the  
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This quick reference card is useful as a training handout or personal cheat sheet. This guide helps focus your Excel learning on the most important things you need to know.  
VLOOKUP Quick Reference Guide  
From Microsoft – MBA Excel  
Reference a Cell in a Formula: Type the cell reference (for example, B5) in the formula or click the cell you want to reference. SUM Function: Click the cell where you want to insert the total and click the . Sum. button in the Editing group on the Home tab. Enter the cells you want to total, and press . Enter. MIN and MAX Functions: Click the cell where  
Microsoft Excel 2019 Basic Quick Reference  
On Windows 8, clicking the Download button above opens the guide directly in the Windows 8 Reader app, where you can view the guide, print it out, and save it for later reference. On Windows 7 or an earlier operating system, you ' ll need to download and install the free Adobe Readerapp before you can view the guide.

Although these errors are annoying, they occur for a good reason: either the value you ' re trying to find doesn ' t exist, or it does exist—but Excel doesn ' t perceive it as a match because of a formatting mismatch or other issue. To download a three-page reference guide that offers basic

troubleshooting tips for VLOOKUP, click the link below.