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Technology in Action, Complete Pearson

Looks at the updates, changes, and enhancements of the 2007 Microsoft Office system, with information on Word, Excel, PowerPoint, Publisher, OneNote, Access, Outlook, and Groove.

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For Introductory Computer courses in Microsoft Office 2003 or courses in Computer Concepts with a lab component for Microsoft Office 2003 applications. Master the Skills of Office 2003! With the hands-on approach and conceptual framework students will master the skills and apply them in their personal and professional lives.

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Rev. ed. of: Microsoft Office 2010 / Robert T. Grauer ... [et al.]. c2011.

Exam Prep for Exploring Microsoft Office 2010

Prentice Hall

Presents a guide to Office Professional 2013, describing such tasks as creating documents, spreadsheets, and slide presentations; managing email; and organizing notes, covering the Microsoft programs Word, Excel, Access, OneNote, Publisher, Outlook, and PowerPoint.

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Exploring Microsoft Office 2003 Prentice Hall

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Technology in Action, Complete, Exploring Microsoft Office 2010, Volume 1, and Myitlab Access Card for Office 2010 Package Pearson Education

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