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Black Belt

Accountancy offers a wide range of opportunities for work that can be interesting, varied and useful but the variety of routes to qualification can be confusing for anyone considering a career in this popular profession. Reflecting recent changes, this new edition is the ideal starting point for anyone planning a successful career in accountancy. Illustrated with real-life case studies, the book gives advice on the best entry routes into the profession and clearly explains the various routes to qualification. With tips for getting into this highly competitive field, useful addresses and advice on progressing within an accounting career, the book also provides glimpses of how the profession is likely to change in the future. CONTENTS The profession of accountant; What kind of accountant?; How to get a job; Salaries and prospects; The routes to accountancy qualifications; Educational courses that can help you to qualify; What and where to study; Entrance requirements;

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Describes salaries, job descriptions, and skill requirements for a variety of Post Office jobs.

How to Get a Job with the U.S. **Postal Service**

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The Accounting Technician Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: knowledge of and experience in automated accounting systems; knowledge of federal and state general payroll requirements and applications; ability to organize and maintain various files and reports; knowledge of data input/output equipment operation; performance of clerical functions such as

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Certified Accountant

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