

How To Turn A Document Into On Mac

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Method 2 of 3: On Mac
1. Open the Word document.
Double-click the document you want to convert into a JPEG. This will open the document in...
2. It's an option in the top-left corner of your Mac's screen.
3. Click Save As. This option is near the top of the drop-down File menu.
4. Click the "Format" ...

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How to Save a Word Document as a JPEG

Microsoft Office 365. Open the Word document containing the information you want to convert to Excel. In the Ribbon, click the File tab, and click the Save As option. Choose the location on your computer where you want to save the plain text file, enter a name for the file, and change the file type to Plain Text.

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Edit the file as needed, click the File menu, and select Save As.

Choose a location to save the file, make sure the ""Word

Document"" option is selected as the file format, and then click

Save. If you don't have Word, you can use Google Docs to convert a PDF for free. But, if the PDF contains images, they may be lost during the conversion.

[How to Convert a Microsoft Word Document to a PDF](#)

To convert a PowerPoint presentation into a Word document, start by opening your PowerPoint presentation and clicking " File " in the menu bar at the top of the screen. From the drop-down menu, click " Export " and " Create Handouts. " . When prompted by the computer, pick " Create Handouts in Microsoft Word. " .

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1. Open the file you want to convert. Go to the location of the file you want to convert into a PDF, then double-click the file to open it. If you want to add multiple photos to one PDF, instead do the following: select each photo you want to use by holding down Ctrl while clicking them, right-click one of the selected photos, and click Print in the resulting drop-down menu.

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