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[Basic Microwave Techniques and Laboratory Manual](#) CRC Press

Align HR practices with your objectives and keep your company competitive A company's ability to grow and stay on top of customer demand has always depended heavily on the quality of its people. Now, more than ever, businesses recognize that finding (and keeping) a highly skilled and motivated workforce is pivotal to success. Maybe you're a business owner and your company is growing, or you're an employee at a small- to midsize-company and management has asked you to take on some—or all—of their HR functions. Either way, knowing how to set up and implement successful HR practices (not to mention navigating the legal minefields in today's increasingly regulated environment) can be tricky. Human Resources Kit For Dummies is your one-stop resource for learning the nuts and bolts of HR. It gives you forms and templates that you can put to immediate and productive use. New information on anti-discrimination legislation; measuring performance; hiring, firing, and retaining employees; and training and development plans The latest info on online and social media policies Updated forms and contracts, from job application forms and sample employee policies to performance appraisals and benefit plan worksheets If you're currently working in Human Resources or are responsible for employees in your business, the tools presented here help you maximize the effectiveness of your own HR program.

[A Book of Tried Recipes](#) Elsevier

Whether you are a newly promoted manager, a seasoned business owner, or a human resources professional, knowing the ins and outs of dealing with HR issues is critical to your success. The Essential HR Handbook is a quick-reference guide that sheds light on the issues that keep managers up at night. It is filled with information, tools, tips, checklists, and road maps to guide managers and HR professionals through the maze of people and legal issues, from recruiting and retaining the best employees to terminating poor performers. With this book, You'll learn how to effectively and efficiently: Individually manage each employee, starting on his or her first day. Manage a multi-generational workforce. Appraise job performance. Coach and counsel. Provide equitable pay, benefits, and total rewards strategies. Identify legal pitfalls and stay out of court. The Essential HR Handbook is the one HR guide every manager needs on his or her desk!

[Cooking & More \(Magazine Subscription\)](#) Harvard Business Review Press

This book gives the general introduction about the historical evaluation of basic microbiology and food microbiology. The clear understanding on the intrinsic and extrinsic parameter associated with the bacteria growth explains in details. This book individually deal with the spoilage and pathogenic bacteria of chilled, frozen, cured, thermal processed and value added fishery products. The occurrence of indigenous and non-indigenous seafood-borne pathogen such as *Vibrio* spp., *Listeria* spp., *Clostridium* spp., *Salmonella* spp., *Shigella* spp., *Staphylococcus* spp., *Escherichia coli*. etc. This book also provides details on fungus, parasitic and viral pathogen associated with fish and fishery products. This book gives details on conventional and advance techniques involved in microbial analysis.

[Microbiology of Fish and Fishery Products](#) New Age International

The Our Australia stories focus on a young Greek-Australian boy, Taha, who goes on a road trip with his Mum, visiting Australian regional towns and cities. On the way he learns about the people, history and geography of each place he visits. A mischievous young boy with a big imagination, Taha brings his destinations to life and has a lot of fun and laughs on his travels.

[Cornerstones of Cost Management](#) Wiley

Master the art of delivering feedback. Whether you're dealing with a problem employee or praising the good work of a

colleague, you need to communicate in a way that promotes positive change in others. Giving Effective Feedback quickly walks you through the basics of delivering feedback that gets results, including: Choosing the right time to talk Engaging in productive dialogue Helping both star and struggling performers Developing a plan for effective follow-up Don't have much time? Get up to speed fast on the most essential business skills with HBR's 20-Minute Manager series. Whether you need a crash course or a brief refresher, each book in the series is a concise, practical primer that will help you brush up on a key management topic. Advice you can quickly read and apply, for ambitious professionals and aspiring executives—from the most trusted source in business.

[Microwave Techniques and Laboratory Manual](#) Roli Books Private Limited

"Fractional-Order Nonlinear Systems: Modeling, Analysis and Simulation" presents a study of fractional-order chaotic systems accompanied by Matlab programs for simulating their state space trajectories, which are shown in the illustrations in the book. Description of the chaotic systems is clearly presented and their analysis and numerical solution are done in an easy-to-follow manner. Simulink models for the selected fractional-order systems are also presented. The readers will understand the fundamentals of the fractional calculus, how real dynamical systems can be described using fractional derivatives and fractional differential equations, how such equations can be solved, and how to simulate and explore chaotic systems of fractional order. The book addresses to mathematicians, physicists, engineers, and other scientists interested in chaos phenomena or in fractional-order systems. It can be used in courses on dynamical systems, control theory, and applied mathematics at graduate or postgraduate level. Ivo Petráš is an Associate Professor of automatic control and the Director of the Institute of Control and Informatization of Production Processes, Faculty of BERG, Technical University of Košice, Slovak Republic. His main research interests include control systems, industrial automation, and applied mathematics.

[Giving Effective Feedback \(HBR 20-Minute Manager Series\)](#) Maggid

Manage your most important workplace relationship. Your boss plays an important role in your career. So how do you navigate this delicate, significant professional relationship without playing political games or compromising your character? Managing Up offers concise, expert tips on: Understanding your manager's priorities and pressures Setting a positive tone for the relationship Managing expectations--and egos Earning trust and respect Don't have much time? Get up to speed fast on the most essential business skills with HBR's 20-Minute Manager series. Whether you need a crash course or a brief refresher, each book in the series is a concise, practical primer that will help you brush up on a key management topic. Advice you can quickly read and apply, for ambitious professionals and aspiring executives—from the most trusted source in business.

[HBR Guide to Delivering Effective Feedback \(HBR Guide Series\)](#) Wiley-Interscience

Highly Commended in the 2004 BMA Medical Book Competition (Endocrinology) Judges' summary: "Beautifully and clearly written to appeal to all levels of healthcare professional knowledge. A wealth of practical experience is freely donated to the reader in a friendly and accessible way. Each section is easily found and any member of the team could care for a patient with that particular problem to a high standard with this book in their hand. I would unhesitatingly recommend to all diabetes doctors – both senior and junior, and every diabetes unit should have a copy. This new edition is excellent and should be considered for an award." Diabetes and its Management, Sixth Edition, continues to provide a practical clinical guide to the management of patients with diabetes. The author team has been expanded and now also includes a Nurse Practitioner specialising in diabetes to provide the nursing perspective. It is a concise manual that distills the essential recent developments into practical advice. [Principles of Human Resource Management](#) McGraw Hill Professional

The summer holidays are here and so is the sun strongly shining down on us. The days are getting hotter, and going out is becoming exhaustive. Vacations mean a lot of outing but if you have no plans for these holidays we have come up with an issue to simply pep up your holidays. Lemon drinks have been the ultimate soothing drink whenever heat takes a beat on us. We have come up with creating new and delightful versions of simple lemon drinks that will make ensure a change from simple lemonades. The highlight of this issue

is the release of our book on exotic recipes for diabetes that ensures that people with diabetes can also dig into the multi cuisine dishes from delicious soups to mouthwatering desserts all made to suit you. This summer get a cue about organic foods and their benefits with delicious recipes from the mountains. Dr. Nirmala Shetty provides the magical ingredients to ensure you take adequate care of yourself. Walking becomes healthier this summer as we show you ways to avoid problems related to walking this summer.

[Microwave Engineering](#) John Wiley & Sons

Insects, diseases, and weeds cause an almost 30% yield loss per annum in agricultural production, resulting in an increased consumption of pesticides by 20% per annum throughout the world. This comprehensive volume looks at the status of biopesticides and biocontrol agents in agriculture. It will be a critically important reference work, providing basic facts and studies on new and current discoveries of the role of biopesticides and bioagents in integrated pest management (IPM). The book contains four main sections, covering the status of biopesticides and biocontrol agents in agriculture plant health-promoting biocontrol agents parasitoids and predators genetically modified crops and *Bacillus thuringiensis*, and phytochemicals in biocontrol The volume provides information regarding new advances in microbial, biochemical, and genetically modified and organic nanoparticles in integrated pest management. Biopesticides and Bioagents: Novel Tools for Pest Management should find a prominent place on the shelves of agriculture and plant scientists, microbiologists, biotechnologists, plant pathologists and entomologists working in academic and commercial agrichemical situations, and in the libraries of all research establishments and companies where this exciting subject is researched, studied, or taught.

[Microwave Cooking Made Easy](#) AuthorHouse

Provides basic theory and useful laboratory experience in microwave techniques and measurements. Summarizes clearly the basic facts and theory of microwave electronics. For each experiment, a list of equipment and an experimental procedure is given. Features a guide to the analysis of data and criticism; a list of references follows each chapter.

[Managing Up \(HBR 20-Minute Manager Series\)](#) McGraw Hill Professional

A complete guide, this book presents industrial microwave heating from an engineering base and integrating the essential elements of microwave theory and heat transfer with practical design, application and operational issues. [Fisheries Processing](#) Springer

[PRINCIPLES OF HUMAN RESOURCE MANAGEMENT](#) The second edition of this best-selling textbook Principles of Human Resource Management has been fully revised and updated in line with topical changes in the work environment. It covers essential topics on HRM and provides students with a working knowledge of the subject area. In particular, issues such as work analysis, job design and the changing nature of work, occupational health, safety and wellbeing, employee work life balance have been thoroughly discussed in this edition. The author describes, assesses and evaluates the role and contribution of the HR manager in the contemporary organisation in Ghana and globally. This book is essential for both undergraduate and postgraduate HRM students as well as practitioners and general readers. It compares some HRM issues in Ghana to other countries such as UK, USA and the Czech Republic and draws similarities and differences. Some of the topics discussed are as follows; Overview of Human Resource Management Equal Employment Opportunity and HRM Sexual Harassment in the Work Environment Work Analysis, Job Design and Human Resource Planning Recruitment and Selection of Employees Tips on Job Hunt, CVs, Cover Letters and Interviews Compensation and Reward Systems Performance Management and Appraisals Career Planning, Development, and Management Industrial Relations in Organisations Occupational Health, Safety and Well-being at the Workplace Work-life Balance a Retention Strategy The Importance of Leadership, Teamwork, and Communication in Organisations If you are looking for a book that is simple, practical and easy to read, this book offers the combination of all that and more and you will find it very worthwhile.

[HR Transformation: Building Human Resources From the Outside In](#) Daya Publishing House

This Is A Sincere Effort By Master Chef Sanjeev Kapoor To Make Microwave Cooking Simple And Easy. Special Effort Has Been Made Keeping In Mind The Needs Of Indian Households. Scores Of Mouth Watering Vegetarian And Non-Vegetarian Recipes, Chef'S Tips, Microwave Cooking Techniques, A Note On Microwave Utensils And Other Interesting Information Would Make This Book A Must For You.

[The Essential HR Handbook](#) Simon and Schuster

Algal Culturing Techniques is a comprehensive reference on all aspects of the isolation and cultivation of marine and freshwater algae, including seaweeds. It is divided into seven parts that cover history, media preparation, isolation and purification techniques, mass culturing techniques, cell counting and growth measurement techniques, and reviews on topics and applications of algal culture techniques for environmental investigations. Algal Culturing Techniques was developed to serve as both a new textbook and key reference for phycologists and others studying aquatic systems, aquaculture and environmental sciences. Students of algal ecology, marine botany, marine phycology, and microbial ecology will enjoy the hands-on methodology for culturing a variety of algae from fresh and marine waters. Researchers in industry, such as aquaculture, pharmaceutical, foodstuffs, and biotechnology companies will find an authoritative and comprehensive reference. - Sponsored by the Phycological Society of America - Features color photographs and illustrations throughout - Describes culturing methods ranging from the test tube to outdoor ponds and coastal seaweed farms - Details isolation techniques ranging from traditional micropipette to automated flow cytometric methods - Includes purification, growth, maintenance, and cryopreservation techniques - Highlights methods for estimating algal populations, growth rates, isolating and measuring algal pigments, and detecting and culturing algal viruses - Features a comprehensive appendix of nearly 50 algal culture medium recipes - Includes a glossary of phycological terms

Applied Concepts in Vision Therapy 2.0 John Wiley & Sons
Albumin Structure, Function and Uses reviews the many facets of serum albumin, including its history and evolutionary development, structure and function, synthesis, degradation, distribution and transport, and metabolic behavior. The use, misuse, and abuse of albumin in the treatment of disease are also discussed. This book is comprised of 17 chapters and begins with a commentary on how albumin is used, misused, and abused in the treatment of disease such as peptic ulcer, and a description of the real indications for its use. Concepts in albumin purification are then examined, along with the amino acid sequence of serum albumin and some aspects of its structure and conformational properties. Subsequent chapters explore the phylogenetics of albumin; albumin binding sites; clinical implications of drug-albumin interaction; genetics of human serum albumin; and hepatic synthesis of export proteins. Albumin catabolism and intracellular transport are also considered, together with surgical and clinical aspects of albumin metabolism. This monograph should be a useful resource for biochemists and clinicians.

[Performance Appraisal Phrase Book](#) IET

The Right Phrase for Every Situation . . . Every Time
Communication is the single most important skill for excelling as a manager. What you say and how you say it sets the tone for your department and your entire organization. Perfect Phrases for Managers and Supervisors, second edition, has been completely revised to help you communicate in today's workplace, where collaboration, cooperation, and personalization are critical to building an efficient, productive work environment. Learn the most effective language for: Setting a tone of mutual trust and respect Dealing with difficult employees and delicate problems Conducting interviews and performance reviews Empowering your people Disciplining workers or terminating employment

[Floriculture and Ornamental Plants](#) Harvard Business Review Press

Gain an understanding of the principles behind cost accounting and its importance in organizational decision making and business today with the unique, reader-friendly approach in Hansen/Mowen/Heitgers *COST MANAGEMENT, 5E*. This edition addresses functional-based cost and control and, then, activity-based cost systems - giving you the skills to navigate any cost management system. Updates address emerging developments, including the role of data analytics in cost management today. An entire new chapter also examines global issues, such as virtual currency and blockchain. This edition's approach is tailored to the way you learn. Structured examples from familiar companies emphasize the real-world applications and relevance of what you are learning. Clear explanations review the concepts behind each equation or topic, detailing the "hows," "whys" and "what-ifs." Integrated CengageNOWv2 resources provide additional computerized exercises and problems for practice and review.

[I Too Had a Dream](#) Oxford University Press

Named as BusinessWeek's #1 Management Educator, expert Dave Ulrich and his team of authors bring human resources a whole new way of thinking and practicing—moving the focus from internal issues to actively helping to set business strategies. Businesses of the future need "all hands on deck" when implementing new ways to stimulate growth and cost efficiency, and this includes human resources. In *HR Transformation*, the team presents a four-phase model of

transformation that shows you step-by-step how to make meaningful progress in contributing to the performance of your company by redesigning HR to work as a strategic partnership. From the "#1 Management Educator & Guru"-BusinessWeek "The authors have presented us with an accessible, readable, and practical illustration of a clear path for successful strategy execution in a complex environment." -Majed Al Romaithi, Executive Director, Abu Dhabi Investment Authority "HR can only transform organizations if it transforms HR. This book shows us how. HR Transformation would have been important in the past-it is critical now! We are entering a new world. HR Transformation can help our organizations thrive in the midst of uncertainty." -Marshall Goldsmith, author of the Wall Street Journal bestsellers *What Got You Here Won't Get You There* and *Succession: Are You Ready?* "Ulrich and his colleagues talk tough and provide a detailed blueprint for how those of us in the field can use our own tools to do a "720-degree" evaluation of ourselves. We cannot contribute to the success of our organizations until we upgrade ourselves." -Linda A. Hill, Wallace Brett Donham Professor of Business Administration, Harvard Business School "Based on groundbreaking research with hundreds of companies and thousands of executives, HR Transformation provides compelling theory and practical tools to create alignment between strategy, systems, and people. This important book should be read carefully by leadership teams everywhere." -Mark Huselid, Professor of HR Strategy, Rutgers University, Co-author of *The HR Scorecard*, *The Workforce Scorecard*, and *The Differentiated Workforce Turn* to the front matter for more than thirty rousing endorsements of HR Transformation. INCLUDES CASE STUDIES FROM Intel, Pfizer, Takeda, Flextronics

Microwave Heating Red Wheel/Weiser

Take the stress out of giving feedback. To help your employees meet their goals and fulfill their potential, you need to provide them with regular feedback. But the prospect of sharing potentially negative news can be overwhelming. How do you construct your message so that it's not only well received but also expressed in a way that encourages change? Whether you're commending exemplary work or addressing problem behavior, the *HBR Guide to Delivering Effective Feedback* provides you with practical advice and tips to transform any performance discussion—from weekly check-ins to annual reviews—into an opportunity for growth and development. You'll learn to: Establish trust with your direct reports Assess their performance fairly Emphasize improvement, even in criticism React calmly to a defensive feedback recipient Recognize and motivate star performers Create individualized development plans Arm yourself with the advice you need to succeed on the job, from a source you trust. Packed with how-to essentials from leading experts, the *HBR Guides* provide smart answers to your most pressing work challenges.