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Microsoft Excel 2007 User Guide

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Microsoft Excel User Manual 2007 - dashboard.orthofill.com

How to use Microsoft Excel 2007 Updated by Rachael Steller (Summer 2008) 1 Microsoft Office Excel is a powerful tool used to create and format spreadsheets. Spreadsheets allow information to be organized in rows and tables and analyzed with automatic mathematics. Spreadsheets are commonly be used to perform many different types of calculations.

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Our beginner's guide provides step-by-step directions for creating charts in all versions of Excel! An Excel chart may be placed inside of a worksheet next to the data, or placed in a separate worksheet. Excel charts can also be copied to other software programs such as PowerPoint. Directions are given for each version of Microsoft Excel.

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These Excel tutorials for beginners include screenshots and examples with detailed step-by-step instructions. Follow the links below to learn everything you need to get up and running with

Microsoft's popular spreadsheet software.

Microsoft Excel 2007 Basics For Windows

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2007 Page 1 INTRODUCTION This manual is designed to provide information required when using Excel 2007.