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77-422 Microsoft PowerPoint 2013 John Wiley & Sons
Students who are beginning studies in technology need a strong foundation in the basics before moving on to more advanced technology courses and certification programs. The Microsoft Technology Associate (MTA) is a new and innovative certification track designed to provide a pathway for future success in technology courses and careers. The MTA program curriculum helps instructors teach and validate fundamental technology concepts and provides students with a foundation for their careers as well as the confidence they need to succeed in advanced studies. Through the use of MOAC MTA titles you can help ensure your students future success in and out of the classroom. Vital fundamentals of security are included such as understanding security layers, authentication, authorization, and accounting. They will also become familiar with security policies, network security and protecting the Server and Client.
Project 2016 Wiley
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Microsoft Project 2010 John Wiley & Sons
Prepare for Microsoft Exam 70-740 – and help demonstrate your real-world mastery of Windows Server 2016 installation, storage, and compute features and capabilities. Designed for experienced IT professionals ready to advance their status, Exam Ref focuses on the critical-thinking and decision-making acumen needed for success at the MCSA level. Focus on the expertise measured by these objectives: • Install Windows Servers in host and compute environments • Implement storage solutions • Implement Hyper-V • Implement Windows containers • Implement high availability • Maintain and monitor server environments This Microsoft Exam Ref: • Organizes its coverage by exam objectives • Features strategic, what-if scenarios to challenge you • Assumes you have experience working with Windows Server in an enterprise environment; are familiar with core networking infrastructure, topologies, architectures, and protocols; and have experience with Windows clients and virtualization About the Exam Exam 70-740 focuses on the skills and knowledge necessary to implement and configure storage and compute features and functionality in Windows Server 2016. About Microsoft Certification Passing this exam earns you credit toward a Microsoft Certified Solutions Associate (MCSA) certification that demonstrates your mastery of core Windows Server 2016 skills for reducing IT costs and delivering more business value. Exam 70-741 (Networking with Windows Server 2016) and Exam 70-742 (Identity with Windows Server 2016) are also required for MCSA: Windows Server 2016 certification. See full details at: microsoft.com/learning
Microsoft Office System 2007 John Wiley & Sons
This Microsoft Outlook 2013, Exam 77-423 is the only Microsoft Official Academic Course (MOAC) textbook. This series includes a complete classroom instructional program. This Outlook 2013 text is mapped to the Outlook 2013 certification exam objectives and is designed to re-enforce workforce skills. With this book students learn to format message content by using character and paragraph formatting, use graphic elements such as charts and tables, and create contact records, tasks, and appointments from incoming messages. They create contact groups, schedule meetings, and share schedules to facilitate communication with other Outlook users and much more. Outlook 2013 certification can help students with classwork and differentiate job hunters in today ' s competitive job market.
Microsoft Office 2003 Wiley

Easy to follow step by step lessons enable students to quickly and efficiently learn the features of Microsoft Access 2003 and how to use them at school, at home, and in the workplace. This Microsoft Official Academic Course offers friendly, straightforward instruction with a focus on real – world business scenarios. Included with the book is a 180 – day trial version of Microsoft Office Professional 2003 and dynamic interactive tutorials from the Microsoft eLearning Library. Skills covered in the book correspond to the objectives tested on the Microsoft Office Specialist Access 2003 examination. A complete instructor support program is available with the text.
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The Microsoft Technology Associate certification (MTA) curriculum helps instructors teach and validate fundamental technology concepts with a foundation for sudents' careers as well as the confidence they need to succeed in advanced studies. Through the use of MOAC MTA titles you can help ensure your students future success in and out of the classroom. This MTA text covers the following Windows Operating System vital fundamental skills: • Understanding Operating System Configurations • Installing and Upgrading Client Systems • Managing Applications, Managing Files and Folders • Managing Devices • Understanding Operating System Maintenance. Click here to learn more about Microsoft Technology Associate, (MTA) a new and innovative certification track designed to provide a pathway for future success in technology courses and careers.
Microsoft Official Academic Course Wiley
Online labs mapped to the MCTS 70-667 certification exam The lessons in 70-667 MOAC Labs Online come in an eText digital set. The labs and text feature Microsoft Official Academic Course lessons that correspond to the Microsoft Certified Technology Specialist 70-667 certification exam. The material prepares students to better understand content management, implement business processes, and provide access to organizational information. The digital set also helps students master skills related to SharePoint sites for content publishing, records management, and business intelligence requirements.
Supporting Users and Troubleshooting a Microsoft Windows XP Operating System Package McGraw-Hill College
Task based approach to learning software uses, features, and commands Project Software available free with DreamSpark Premium license for the department available upon adoption
Microsoft Official Academic Course: 70-271 Microsoft Press
Students who are beginning studies in technology need a strong foundation in the basics before moving on to more advanced technology courses and certification programs. The Microsoft Technology Associate (MTA) is a new and innovative certification track designed to provide a pathway for future success in technology courses and careers. The MTA program curriculum helps instructors teach and validate fundamental technology knowledge and provides students with a foundation for their careers as well as the confidence they need to succeed in advanced studies. Through the use of MOAC MTA titles you can help ensure your students future success in and out of the classroom. Database Administration Fundamentals covers introductory knowledge and skills including: relational databases; core database concepts; relational database concepts; security requirements for databases and the data stored in them; database objects -- such as tables and views; graphical tools and T-SQL scripts; database queries; and stored procedures.
Microsoft Official Academic Course Microsoft Press
Easy to follow step – by – step lessons enable students to quickly and efficiently learn the features of Microsoft Word 2003 and how to use them at school, at home, and in the workplace. This Microsoft Official Academic Course offers friendly, straightforward instruction with a focus on real – world business scenarios. Included with the book is a 180 – day trial version of Microsoft Office Professional 2003 and dynamic interactive tutorials from the Microsoft eLearning Library. Skills covered in the book correspond to the objectives tested on the Microsoft Office Specialist Word Core examination. A complete instructor support program is available with the text.
Microsoft Official Academic Course Wiley
Easy to follow, step-by-step lessons enable students to quickly and efficiently learn the features of Microsoft PowerPoint 2003 and how to use them at school, at home, and in the workplace. This Microsoft Official Academic Course offers friendly, straightforward instruction with a focus on real-world business scenarios. Included with the book is a 180-day trial version of Microsoft Office Professional 2003 and dynamic interactive tutorials from the Microsoft eLearning Library. Skills covered in the book correspond to the objectives tested on the Microsoft Office Specialist examination. A complete instructor support program is available with the text.
Exam 98-364 MTA Database Administration Fundamentals Microsoft Professional
Easy to follow step by step lessons enable students to quickly and efficiently learn the features of Microsoft FrontPage 2002 and FrontPage 2003 and how to use them at home and in the workplace. This Microsoft Official Academic Course offers friendly, straightforward instruction with a focus on real – world business scenarios. A complete instructor support program is available with the text.