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# Navy Dawia Operating Guide

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United States Navy and Marine Corps Awards Manual Naval Institute Press  
Continuing the tradition of Naval Institute Blue and Gold series classics such as *Command at Sea* and the *Watch Officer's Guide*, the *Navy Staff Officer's Guide* will equip naval leaders for success in the challenging professional environment of a Navy staff. Navy staffs build and equip the Navy, plan its future, and guide its current operations. During a staff tour, a savvy Navy leader can have positive reach beyond the lifelines of a single command, with impact across the fleet and years into the future. Staff duty emphasizes a different set of tools from those typically employed in sea duty billets. It has its own formal and informal expectations and its own opportunities, challenges, and pitfalls. This guide provides and

explains those tools — and marks the shoals that can wreck the unaware — enabling both new and seasoned staff officers to be prepared for the unique requirements of staff duty. Through extensive use of historical examples and “sea stories,” it introduces the reader to why staffs exist, how they impact the Navy, and how they can offer both professional development and meaningful accomplishment. Recognizing that Navy staffs vary in their purposes and organization, *The Navy Staff Officer's Guide* synthesizes those differences into meaningful guidance for all staff officers, civilians, and Sailors, whether assigned to a destroyer squadron staff operating from a DDG or to the OPNAV staff in the Pentagon. Effective coordination, clear communication, and an understanding of the commander and their mission are central to staff success and are clearly articulated. In twenty-three chapters covering the many aspects of Navy staff work—including “The Staff Command Triad,” “Communicating as a Staff Officer,” “Civilian Personnel,” “Fleet Commands and the Maritime Operations Centers,” and “TYCOMs and SYSCOMs”—Captain Rielage has “covered the waterfront” (in Sailor-speak) with this

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comprehensive and readable guide. Staffs may not win the fight, but good staff work creates the conditions for victory before the first shot is fired. This guide is the key to ensuring the success of Navy staffs and all those who serve them.

*Petty Officer's Guide* US Naval Institute Press

This publication provides guidance and regulations concerning awards available for recognizing individuals and units in the Naval Service.

Manual of the Medical Department, United States Navy US Naval Institute Press

An essential reference and ready source of information for Navy and Coast Guard division officers.

Manual of Navy Officer Manpower and Personnel Classifications: Major code structures  
Naval Institute Press

Today's Navy is a massive and complex organization, with hundreds of ships, thousands of aircraft, hundreds of thousands of people, and an annual budget in the billions of dollars that make the U.S. Navy a powerful and important component of the American defense establishment, playing a vital role in maintaining our national security, protecting us against our enemies in time of war, and guarding our economic lifelines and supporting our foreign policy in peacetime. Despite its obvious importance, most Americans know very little about their Navy, and learning about it has been a daunting task. Until now. Derived from another Naval Institute Press book by the same author, *NavCivGuide: A Handbook for Civilians in the United States Navy* (which is used by civilians who work for the Department of the Navy), this informative book is a highly accessible guide that explains the strange ways of the Navy in terms that non-Sailors can understand. In ten short chapters, the author reveals such things as the many titles that military people have, the various alphanumeric designations that military personnel use to identify and distinguish themselves, the organization of the Navy and the Department of Defense, the origins and practices

of such things as saluting, flag etiquette, side boys, and odd language (such as "aye-aye"), and an explanation of the many missions of the Navy. Also included is an introduction to the Navy's colorful history, a primer on the various ships and aircraft that make up today's fleet, a guide to "reading" a uniform, and the demystification of such things as the phonetic alphabet and military time. Designed to be an easy read for those who want the whole story, *The Citizen's Guide to the Navy* is also a useful reference work. Each chapter ends with a section called "QuickRefs," which are lists of the essential facts presented in the chapter itself. While not everyone need be an expert on the Navy, there is a middle ground that this book serves by providing a readable, edifying, and often entertaining explanation of this important but sometimes mysterious branch of the U.S. armed forces.

*The Citizen's Guide to the U.S. Navy*  
Naval Institute Press

The *Petty Officer's Guide* is written and edited by petty officers for petty officers. It is designed to ensure Navy Petty Officers are ready to fight and win wars at sea, under the sea, in the air, on land, and in outer space and cyberspace by exposing junior Petty Officers to innovative and modern leadership methodologies. Serving as the premiere leadership guide to junior Navy Petty Officers, it enhances development processes and tools such as the Navy Leader Development Framework, Education for Sea Power, Sailor 360, and Enlisted Leader Development courses. Furthermore, it reinforces modern lines of effort identified in the Chief of Naval Operations' Design for Maritime Superiority and promotes the development of innovative leaders and strategic thinkers. This guide provides

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unique insights into the values, beliefs, attitudes, and skills that enable the success of naval leaders, how Petty Officers can use power bases, influence tactics, and managerial skills to achieve objectives, and how to influence their peers in support of organizational objectives to achieve the mission accomplishment.

*Navy and Marine Corps Awards Manual*  
Naval Institute Press

The success of the U.S. Navy in its more than two centuries of existence is due not only to the essential contributions of Sailors on active duty and in the reserve, but to the civilians who have worked as part of the Navy since its earliest days. But active and reserve Sailors go to boot camp or officer candidate school to prepare them for their new (unique) occupation. And the Navy has long provided *The Bluejacket's Manual* to incoming Sailors to serve as an introduction and as a continuing reference so that they will feel more comfortable in a new and otherwise alien world, where floors suddenly become decks, where 1337 is a time in the here-and-now instead of a date from ancient history, and where uniforms are anything but! While it is impractical to send all civilian workers to a centralized indoctrination course, it is possible to provide a common reference, specially designed to acquaint civilians with this very special world they have entered. This book is that common reference guide designed specifically for those civilians, who like the Sailors in the Fleet, serve the nation and the Navy, and who need help in understanding where they are and what it is all about. All organizations and occupations have their own idiosyncrasies, and a big step toward "fitting in" has always been learning how to "talk the talk and walk the walk." Like *The Bluejacket's Manual*, this guide provides the words and

steps needed to serve as an introduction for new employees and as a ready reference for veteran workers.

**Force 2001** Naval Institute Press  
Naval officers and enlisted personnel undergo extensive training to cope with the special demands of their duties at sea and ashore, but what about their spouses and children? This practical, one-of-a-kind guide fills the gap by helping families navigate the unique challenges of Navy life. Personal, friendly, and easy to use, this updated edition of the original 1997 guide is based on interviews with Navy spouses and a lifetime of lessons learned by the author as a Navy junior and wife of a career naval officer. Using an array of hard-to-find diagrams, charts, facts, and figures from a wide variety of sources, Laura Stavridis explains every aspect of Navy life in a frank, open discussion. The particulars of pay, living expenses, travel, children, emergencies, support groups, and social life, as well as medical, legal, and educational issues are described in an interesting, spouse-to-spouse format. Readers learn what to expect with regard to separation, homecomings, life overseas, shore duty, marital dynamics, and divorce. Also covered are such vital topics as military careers, spousal careers, reenlistment, retirement, and transition to civilian life. Useful phone numbers, checklists, glossary, and an up-to-date primer on the Navy's organization, ships and aircraft, and chain of command complete this unique reference. New to this second edition are discussions of e-mail communication, Internet resources, and spouse leadership roles within the Navy. For anyone starting out or contemplating life with a mate in the sea services this one-volume source of user-friendly information will prove invaluable.

*The Naval Officer's Guide* CreateSpace  
The *Naval Officer's Guide* provides information and advice essential to all junior officers, whether they be newly commissioned ensigns preparing for their first assignments or lieutenants anticipating overseas billets.

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### *Division Officer's Guide*

Military ways can be enigmatic, resulting in an alien world where acronyms often replace words and where "1330" is a time of day. Add to that, the Navy is not only military, it is nautical, which adds centuries of sea-going terminology and practices to the confusion. While the young men and women who sign on to become sailors in the United States Navy receive extensive indoctrination and training, their parents do not. As their sons and daughters are becoming uniformed, the parents remain uninformed. This book is both a translation manual and a cultural guide to their son's or daughter's chosen new world. Alongside chapters covering uniforms, ranks, ships, and aircraft, are explanations and guidance as to what to expect when their child first joins the Navy, the many benefits their sailor will enjoy, and what families should bring and do when visiting their sailors in their new and somewhat alien world. Designed to be an easy read as well as a useful reference work, *The Parent's Guide to the U.S. Navy* is essential reading for those parents whose children have chosen to "go down to the sea in ships."

*The Parent's Guide to the U.S. Navy*

### **Department of the Navy Manual for Position Classifiers**

*Navy Customer Service Manual*

[Military Requirements for Senior & Master Chief Petty Officer](#)

*Recognition Identification Guide*

*Manual of Gunnery Instructions for the Navy of the United States*

*Manual of Enlisted Navy Job Classifications*

**Guide for Naval Reserve Training Afloat**

*Navy Comptroller Manual*

**NavCivGuide**

[Landing-force Manual](#)