
Ofr Document Drafting Handbook

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This edition of the Document Drafting Handbook was prepared by Laurice Clark, Vince Greenwald, Sandra Jablonski, Ernie Sowada, and Barbara Suhre. It is issued under the Federal Register Act (44 U.S.C. chapter 15) and the rules of the Administrative Committee of the Federal Register (1 CFR chapter I).

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b. OFR requirements for FR documents are available in the Federal Register Document Drafting Handbook on the OFR website. 18 FAM 201.6-6 DOCUMENTS TO SUBMIT (CT:PPP-2; 03-19-2018) a. Submit the following documents to the Federal Register liaison: (1) Public notice document in final draft MS Word format; *Basic Do's and Don'ts - U.S EPA Web Server*

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eRulemaking Initiative. The Office of Management and Budget (OMB) has issued a directive that requires agencies to use the "ADDRESSES" template displayed below when drafting regulatory actions that offer opportunity for public comment.

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CHAPTER 1--FAR DRAFTING PRINCIPLES (a) Draft changes to the FAR using a uniform structure and style that results in an easily understood and unambiguous regulation. (b) Limit FAR requirements (including provisions and clauses) to the minimum necessary to—

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For help with drafting amendatory language, which instructs the OFR about how to change the CFR, consult the Document Drafting Handbook. Amendatory language must meet specific OFR requirements. You must also adhere to 116 FW 1, Plain Language in Fish and Wildlife Service Documents, when writing your rule. PDM can help you.

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