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FunandFunctional. Happy New Year!! Around this time of year, I am always thinking of ways to be more organized. Since there are probably a lot of people thinking the same thing, I thought I would share some tips on how I organize my user manuals.

# How to organize owner's manuals - Lifehacker

Directions: Put your plastic sheet protectors inside your binder. Sort your manuals and warranties into piles by category: electronics & toys,... Label each binder on the spine so you can easily see the categories. Placed each manual/warranty into a sheet protector in its proper binder.

How to Organize Manuals and Warranties - Somewhat Simple

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#### How to Organize User Manuals -Simply Stacie

Every time you buy a kitchen gadget, appliance, lawnmower, power tool etc., you have a manual that comes along with it. You also need to keep handy the receipts showing proof of purchase and warranty information for those major purchases as well as for other items such as furniture or bedding.

How To Organize Warranties And Manuals How To File Manuals The first way to organize paper manuals is to add them to your that would work better for home filing system. To do this you merely create a file for them in your file drawer or box called "user manuals" or "owner's manuals" or something similar.

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