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# Project 2010 User Guide

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Product Guide  
Project 2010 has a simple method for assigning tasks to specific resources: the

Team Planner. The Team Planner view is new to Project 2010 and makes assigning tasks as easy as dragging and dropping. To easily get to the Team Planner view, click the Resource tab in the toolbar and then click the Team Planner icon on the far left.

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Project 2010 Self-Study Guide - TechNet Articles - United ...

a. From the File tab, choose Project Information, then Advanced Properties.  
b. Complete the fields, as desired. Click OK. Assigning a Project Calendar For Project to correctly determine a schedule, working and non-working times should be included. Project has three default base calendars - Standard (traditional), 24 Hours, and Night Shift.

*Amazon.com: Microsoft Project 2010: The Missing Manual ... The Fundamentals. To Create a New Project:Click the File tab on the Ribbon and select New. To Create a Project from a Template:Click the File tab on the Ribbon and select New. Select a template under the Office.com Templates section, or click My Templatesand select a template. To Create a New Project from an Excel Spreadsheet or SharePoint List:Click the File tab on the Ribbon and select New from Excel workbook or New from SharePoint task list. To Save a Project File:Click*

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...  
Introduction to  
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2010  
Project 2010 is  
designed to work  
more like other  
Office 2010  
applications, which  
means efficiency and  
simplified project  
management for you.  
Set up your  
workspace the way  
you like it—Project  
2010 offers the  
flexibility and  
choice that supports  
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When a resource is  
overallocated, use  
Microsoft Project  
2010 to ensure your  
project stays on  
track. With  
Microsoft Project  
2010, you can  
resolve resource  
conflicts by  
modifying  
assignments,  
changing  
scheduling, and  
more. Consider the  
following tactics  
to resolve resource  
conflicts: Revise

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the resource's availability to the project.

### **Microsoft Project 2010 | Microsoft Office**

In the guide, click any menu or toolbar command. The guide will show you the location of command in the 2010 program. To remove this download:

Windows 7 or Windows Vista: Click Start and then click Control Panel. Under Programs, click Uninstall a program. Select

"Microsoft Project 2010 Interactive Guide" and then click Uninstall. Windows XP:

[Microsoft Project 2010 For Dummies Cheat Sheet - dummies](#)

User-Controlled Scheduling is a new concept introduced with Project 2010 and it is a very

powerful feature of Project 2010. It can be used when the task details are not certain at the beginning of planning process. It also helps top-down schedulers. This short video set explains UCS in detail: <http://www.microsoft.com/global/project/en/us/RichMedia/demos/keystone/player.html?course=ucs>.  
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website is to  
provide information  
regarding the  
Superfund program

for communities,  
cleanup  
professionals, and  
concerned citizens.

Getting Started  
With Microsoft  
Project 2010

Microsoft Project  
2010 has numerous  
new features which  
are explored during  
this course: •

- Customisable fluent user interface (the new ribbon) and Quick Access Toolbar
- Backstage view
- Timeline view
- Team Planner (Professional version only)
- Manual v Auto scheduling
- Task Inspector
- Active/inactive tasks
- Top down summary tasks

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**PROJECT 2010 - Sistemas** and track progress.  
**Expertos**

Let's take a look at Microsoft Project 2010 and how it can help you stay on top of your projects.

Microsoft Project 2010 is the latest version of Project, a companion project management application for Microsoft Office.

This version includes a wide range of changes, including the new ribbon interface.

Microsoft Project integrates with all the other Office application you regularly use,

Features include the Team Planner view, Ribbon interface, and more. Compare Project 2010 and Project Online Professional Ready for Project Online Professional?

Microsoft Project 2010 is a project management solution designed to help develop schedules, assign resources, manage budgets, analyze workloads,