

# Project Management Workbook And PMP CAPM Exam

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The PMI Guide to Business Analysis John Wiley & Sons

If it's essential to project management... it's in here! The first edition of The Project Management Answer Book addressed all the key principles of project management that every project manager needs to know. With a new chapter on scrum agile, updates throughout, and many new PMP® test tips, this new edition builds on that solid foundation. The structure of this update maps closely to the PMBOK® Guide, Fifth Edition, and is designed to assist anyone studying for the PMP® and other certification exams. Helpful sections cover: • Networking and social media tips for PMs, including the best professional organizations, virtual groups, and podcast resources • The formulas PMs need to know, plus a template to help certification candidates prepare and self-test for their exams • Quick study sheet for the processes covered on the PMP® exam • Key changes in PMBOK® Guide, Fifth Edition, for readers familiar with earlier versions who want “the skinny” on the new version. PMs at every level will find real gold in the information nuggets provided in this new edition. Those new to project management will find the comprehensive coverage and the depth of the answers especially valuable, and will like the easy-to-read style and Q&A format. For experienced managers looking for new tools and skills to help them pass their PMP® or other certification exams, this is a must-have resource.

*A Guide to Project Management* John Wiley & Sons

The perfect workbook for project managers and PMP exam candidates seeking practical experience New project managers and students pursuing the Project Management Professional certification are looking for practical experience to solidify their skills. The step-by-step tasks presented in this book offer them an opportunity to practice the common tasks project managers face in

the real world. The authors, both expert project management trainers and consultants, explore each phase of project management: initiation, planning, execution, monitoring and control, and closing the project, with in-depth instructions for handling the tasks associated with each phase. New project managers and exam candidates need practical experience to perfect their skills; this book helps them learn through real-world scenarios Explores each phase of project management, offering step-by-step instructions to many of the tasks project managers confront each day Covers all phases of project management, including initiating the project, planning, executing, monitoring, controlling, and closing the project Looks at defining scope, developing a project charter, creating a plan to manage change, breaking down the work, managing resource allocation, measuring performance, and releasing resources Fully updated to cover everything required for the 2011 PMP exam PMP exam candidates and anyone new to project management will benefit from the hands-on exercises in this book.

*PMP Project Management Professional All-in-One Exam Guide* John Wiley & Sons

There are two unique features of this book that distinguish it from other books in the area of project management: 1. It is a product of partnership with PMI 2. The book contains over 100 figures. It is a unique technique of utilizing graphical approach to studying project management methodology and passing CAPM and/or PMP exam(s).

*Project Management Essentials, Second Edition* "O'Reilly Media, Inc."

What is a project charter? How about a work breakdown structure? Do you know the basic steps behind risk quantification? And why is it important to be acquainted with Goldratt's critical chain theory? The Project Management Question and Answer Book is a one-stop reference that both beginning and experienced project managers will use in countless on-the-job situations. Providing the answers to critical questions, from the simplest to the most advanced, the book is arranged

to get you the information you need the moment you need it. You'll find helpful explanations of crucial project management issues, including: \* Why PM is useful to you and your organization \* How to interact with project stakeholders to maximize productivity \* How to establish realistic cost, schedule, and scope baselines \* What management techniques can be used to motivate teams \* What methods you can use for evaluating project team performance Packed with case studies and examples, The Project Management Question and Answer Book is an indispensable guide covering everything from estimates, quality control, and communications, to time-, risk-, and human resource management. It is a practical, constantly usable resource for understanding fundamental project management issues and implementing workable solutions. A Project Manager's Book of Tools and Techniques CRC Press

If you are looking to become a certified project management professional, this book will certainly boost your confidence and ensure success on the PMP exam. The workbook contains problems, exercises, puzzles, crosswords, exam tips, and questions extracted from the main text book to reinforce the concepts. It is aligned with PMBOK(r) Guide, the 6th Edition and the PMP(r) Exam Content Outline dated March 2018 and should be used for exams after March 28, 2018. The workbook is a must-have resource for developing and sharpening the critical skills of successful project managers. It presents scenarios and exercises that allow individuals to sharpen hands-on skills and prepare themselves for the rigors of the PMP exam. Through solving exercises, puzzles, and questions, readers become familiar with PMI's terms and definitions they would not come across otherwise. The purpose of this book is to help readers understand and remember difficult concepts in all 10 knowledge areas and 5 process groups in a simple and interesting way. For details, please visit <http://pmsuccessinc.com>

*PMP Project Management Professional Exam Study Guide* Sybex

THE #1 PROJECT MANAGEMENT CASE STUDIES BOOK NOW FEATURING NEW CASES FROM DISNEY, THE OLYMPICS, AIRBUS, BOEING, AND MORE After on-the-job experience, case studies are the most important part of every project manager's training. This Fifth

Edition of Project Management Case Studies features more than one hundred case studies that detail projects at high-profile companies around the world. These cases offer you a unique opportunity to experience, first-hand, project management in action within a variety of contexts and up against some of the most challenging conditions any project manager will likely face. New to this edition are case studies focusing on agile and scrum methodologies. Contains 100-plus case studies from companies that illustrate both successful and not-so-successful project management Represents an array of industries, including medical and pharmaceutical, aerospace, entertainment, sports, manufacturing, finance, telecommunications, and more Features 18 new case studies, including high-profile cases from Disney, the Olympics, Boeing 787 Dreamliner, and Airbus 380 Follows and supports preparation for the Project Management Professional (PMP)® Certification Exam Experienced PMs, project managers in training, and students alike will find this book to be an indispensable resource whether used as a standalone or combined with the bestselling Project Management: A Systems Approach to Planning, Scheduling, and Controlling, 12th Edition. PMI, CAPM, PMBOK, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.

**Project Manager's Spotlight on Change Management** John Wiley & Sons

These days, job competition is fierce; you need an extra edge in everything you do. The Project Management Professional (PMP) credential is critical to remaining current, marketable, and at the top of the list in the project management business. Soheli Akhter's easy-to-follow Project Management Professional (PMP) Certification Exam Prep covers everything you need to know to pass your exam. Soheli's book will get you those credentials in short order. His study guide is informative, covering exactly what you need to know, and organized in the perfect format for certification exam prep. His writing is clear and free of unnecessary bloviations that only clutter the studying process. After fourteen years in the field, including six years teaching a PMP exam boot camp, the author now offers his simple, clear approach to successfully passing your PMP and CAPM certification exams. The ultimate in exam prep is finally here. You cannot lose with Soheli's Project Management Professional (PMP) Certification Exam Prep.

**Agile Practice Guide** John Wiley & Sons

This Ninth Edition of the industry-leading project management "bible" applies its streamlined approach to new, authoritative coverage aligned with the Project Management Institute's Project Management Body of Knowledge (PMI®'s PMBOK®), the new mandatory source of training for the Project Management Professional (PMP®) Certification Exam. Written by one of the best-known authorities on the subject, this extraordinary edition gives a profound understanding of project management. Content from this book is available as an online continuing professional education course at [http://www.wiley.com/WileyCDA/Section/id-320255.html#intro\\_pm](http://www.wiley.com/WileyCDA/Section/id-320255.html#intro_pm). WileyCPE courses are

available on demand, 24 hours a day, and are approved by the American Institute of Architects. (PMBOK, PMP, Project Management Professional, and CAPM are registered marks of the Project Management Institute, Inc.)

**The Project Management Answer Book** John Wiley & Sons

Earlier edition issued as: Project Management Institute practice standard for work breakdown structures.

**Project Management Workbook and PMP / CAPM Exam Study Guide** John Wiley & Sons

Get the most comprehensive PMP® Exam study package on the market! Prepare for the demanding PMP certification exam with this Deluxe Edition of our PMP: Project Management Professional Exam Study Guide, Fourth Edition. Featuring a bonus workbook with over 200 extra pages of exercises, this edition also includes six practice exams, over two hours of audio on CD to help you review, additional coverage for the CAPM® (Certified Associate in Project Management) exam, and much more. Full coverage of all exam objectives in a systematic approach, so you can be confident you're getting the instruction you need for the exam Bonus workbook section with over 200 pages of exercises to help you master essential charting and diagramming skills Practical hands-on exercises to reinforce critical skills Real-world scenarios that put what you've learned in the context of actual job roles Challenging review questions in each chapter to prepare you for exam day Exam Essentials, a key feature in each chapter that identifies critical areas you must become proficient in before taking the exam A handy tear card that maps every official exam objective to the corresponding chapter in the book, so you can track your exam prep objective by objective On the accompanying CD you'll find: Sybex test engine: Test your knowledge with advanced testing software. Includes all chapter review questions and bonus exams. Electronic flashcards: Reinforce your understanding with flashcards that can run on your PC, Pocket PC, or Palm handheld. Audio instruction: Fine-tune your project management skills with more than two hours of audio instruction from author Kim Heldman. Searchable and printable PDF of the entire book. Now you can study anywhere, any time, and approach the exam with confidence.

**Project Management Workbook and PMP / CAPM Exam Study Guide** Berrett-Koehler Publishers

**Agile Practice Guide** — First Edition has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides

guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) — Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

**Project Management Workbook and PMP / CAPM Exam Study Guide** John Wiley & Sons

This fully integrated study resource is completely updated for the PMBOK, Sixth Edition This highly effective self-study guide contains all of the information you need to prepare for the latest version of the challenging Project Management Professional exam. Electronic content includes the Total Tester customizable exam engine, worksheets, reference PDFs, and more than an hour of video training from the author. Fully updated for the Sixth Edition of the PMI Project Management Body of Knowledge (PMBOK® Guide), PMP Project Management Professional Study Guide, Fifth Edition contains more than 900 accurate practice exam questions. Each chapter includes a list of objectives covered, a chapter review, key terms, a two-minute drill, and a self-test with detailed explanations for both the correct and incorrect answer choices.

- Offers 100% coverage of all official objectives for the PMP exam
- Downloadable full-color, memory card for studying anywhere
- Written by a project management consultant and bestselling author

**Project Management** Project Management Institute

This is the Eleventh Edition of the student workbook that accompanies the best selling "bible" of project management. The workbook contains additional problems and exercises to reinforce the concepts presented in the main text. It also serves as a self-study guide for the Project Management Professional (PMP) certification exam to be based on PMI's PMBOK Guide, 5E. Both as accompanying supplement to Kerzner's text and as standalone self-study guide, this workbook gives students key insights from the acknowledged world leader in project management.

**The Project Management Answer Book** Amacom Books

An informative introduction for those considering a career in project management Project Management JumpStart offers a clear, practical introduction to the complex world of project management, with an entertaining approach based on real-world application. Fully revised to align with a Guide to the Project Management Body of Knowledge — PMBOK Guide®, 6th edition, this book provides an overview of the field followed by

an exploration of current best practices. The practical focus facilitates retention by directly linking critical concepts to your everyday work, while the close adherence to PMBOK guidelines makes this book the perfect starting point for those considering certification to earn either PMP or CompTIA Project+ credentials. Project management is a top-five, in-demand skill in today's workplace, and the demand has spread far beyond IT to encompass nearly every industry; any organization that produces goods or services, whether for profit or not, has a vested interest in ensuring that projects are completed on time, on budget, and to the satisfaction of the client—this is the heart of the project management function. Let Kim Heldman, bestselling author of PMP Study Guide and CompTIA Project+ Study Guide, walk you through the basic principles and practices to help you build a strong foundation for further training. Understand current project management methods and practices Explore project management from a practical perspective Delve into illustrative examples that clarify complex issues Test your understanding with challenging study questions Trillions of dollars are invested in various projects around the world each year, and companies have learned that investing in qualified project management professionals pays off in every aspect of the operation. If you're considering a career in project management, Project Management JumpStart provides an excellent introduction to the field and clear direction for your next steps.

Preparing for the Project Management Professional (PMP) Certification Exam  
Project Management Institute  
Just like project management itself, taking the certification exam should be smooth sailing.

Project Management All-in-One For Dummies John Wiley & Sons  
Sharpen your project management skills and prepare for the latest PMP®/CAPM® exam The Project Management Workbook and PMP/CAPM Exam Study Guide is a two-in-one resource for mastering the Project Management Body of Knowledge (PMBOK®). As the companion to Project Management: A Systems Approach to Planning, Scheduling, and Controlling, this book provides the opportunity to strengthen your understanding of project management in real-world application, with questions, problems, and cases designed to enhance your critical thinking skills. Functioning as a stand-alone study guide to the Project Management Professional (PMP) Certification Exam, this book helps you develop the critical skills of a successful project manager with questions that show

you what to expect on exam day. Interesting, enjoyable, and thought-provoking, this workbook and study guide helps you dig into the PMBOK and gain the professional insights that come only from applying what you've learned. Reading the PMBOK doesn't fully prepare you to pass the PMP exam, let alone function as a project manager in the real world. Understanding how to apply the various methodologies is vital to your success, and this book gives you a wealth of guided practice to hone your skills in advance. Practice applying project management concepts Test your grasp of the PMBOK methodology Preview the PMP with simulated exam questions Enhance your critical thinking and project management skills The project manager's role is broad in scope and detailed in function. Don't try to memorize the PMBOK, internalize it; this approach gives you a ready body of knowledge available for recall as needed, and helps you become a more efficient, more effective project manager. Instinctive knowledge comes from copious practice, and the Project Management Workbook and PMP/CAPM Exam Study Guide is your ideal resource for developing your skills. (PMI, PMBOK, CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

PMP Project Management Professional Exam Deluxe Study Guide Wiley  
Thorough PMP® exam prep with plenty of hands-on practice PMP Project Management Professional Exam Deluxe Study Guide is your all-in-one preparation toolkit for the premier project management certification. Updated to cover the latest PMBOK® and PMP exam, this book contains detailed discussion on a wide range of project management topics, concepts, and key terms, providing full coverage of all exam material. Each chapter includes hands-on exercises based on real-world scenarios, and sidebars that explain how the information presented applies to your current project. Comprehensive review questions allow you to assess your level of understanding, so you can pinpoint and strengthen weak areas before exam day. The online learning environment features electronic flashcards, additional practice questions, over two hours of audio instruction and review, plus two bonus CAPM® exams that give you a glimpse of what you can expect when you prepare for the Certified Associate in Project Management certification. Gain confidence with Sybex: Get up to speed on 100% of the exam outline Apply the material to your current project Test your skills with leading edge prep software Get a feel for test day with two bonus practice exams If you're ready to showcase your abilities and move to the next level of your career, PMP Project Management Professional

Exam Deluxe Study Guide is the exam prep companion you need to succeed. (PMI, PMBOK, CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

A Project Manager's Book of Forms McGraw Hill Professional  
Updated to reflect the Project Management Institute's (PMI's) Project Management Body of Knowledge (PMBOK® Guide), Fifth Edition, the new edition of this bestselling textbook continues to provide a practical and up-to-date overview of project management theory. Project Management Theory and Practice, Second Edition explains project management theory using language that is easy to understand. The book integrates the organizational environment that surrounds a project to supply the well-rounded knowledge of theories, organizational issues, and human behavior needed to manage real-world projects effectively. This edition includes a new chapter on Stakeholder Management, which is a new knowledge area covered in the new PMBOK® Guide. It also provides updated references and a new streamlined organization of chapters. There are several project-related model frameworks sponsored by PMI®, and many of these are covered in this text. Specifically, the book details: Work breakdown structures (WBS) Earned value management (EVM) Enterprise project management (EPMO) Portfolio management (PPM) Professional responsibility and ethics For many of the major sections, the PMI Global Accreditation curriculum learning objectives have been adapted with permission of PMI and used to guide the content. Filled with end-of-chapter questions, scheduling and budgeting problems, and scoping projects, this text is ideal for classroom use and essential reading for anyone seeking project management certification. The book also includes sample empirically oriented worksheets that demonstrate various management decision and analysis-oriented tools.

Project Management for Mere Mortals  
Trafford Publishing  
The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new

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guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy — all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

PMP Project Management Professional Exam Study Guide Berrett-Koehler Publishers

A new edition of the most popular book of project management case studies, expanded to include more than 100 cases plus a "super case" on the Iridium Project Case studies are an important part of project management education and training. This Fourth Edition of Harold Kerzner's Project Management Case Studies features a number of new cases covering value measurement in project management. Also included is the well-received "super case," which covers all aspects of project management and may be used as a capstone for a course. This new edition: Contains 100-plus case studies drawn from real companies to illustrate both successful and poor implementation of project management Represents a wide range of industries, including medical and pharmaceutical, aerospace, manufacturing, automotive, finance and banking, and telecommunications Covers cutting-edge areas of construction and international project management plus a "super case" on the Iridium Project, covering all aspects of project management Follows and supports preparation for the Project Management Professional (PMP®) Certification Exam Project Management Case Studies, Fourth Edition is a valuable resource for students, as well as practicing engineers and managers, and can be used on its own or with the new Eleventh Edition of Harold Kerzner's landmark reference, Project Management: A Systems Approach to Planning, Scheduling, and Controlling. (PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)