

Writing For Academic Success SAGE Study Skills Series

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Fun-Size Academic Writing for Serious Learning SAGE

In this guide to academic writing the author takes the reader step-by-step through the writing and publication process—from choosing a subject, developing content that will engage others, to submitting the final manuscript for publication.

Writing for Academic Success SAGE

Want to stand out from the thousands of other business and management students when you graduate from university? This comprehensive study skills book gives you all the tools and techniques needed to graduate with a better degree than you thought possible. Study Skills for Business and Management is written in an entertaining and non-patronising way and is filled with examples and case studies. With chapters on efficient and effective reading, working in groups, managing and writing essays and succeeding in exams, this textbook is written specifically with business and management students' needs in mind. Key features: Written by an academic and a recent business and management graduate who are in touch with what it is like to study Business and Management today and the challenges students face Based on primary research in to which study skills are the most effective, providing an evidence-based approach that you can trust in and saving you precious time Contains a wealth of current examples from recent business and management graduates, highlighting examples of good practice as well as common pitfalls to avoid An electronic inspection copy is available for instructors.

Essential Study Skills Oxford University

How to Design, Write, and Present a Successful Dissertation Proposal, by Elizabeth A. Wentz, is essential reading for any graduate student entering the dissertation process in the social or behavioral sciences. The book addresses the importance of ethical scientific research, developing your curriculum vitae, effective reading and writing, completing a literature review, conceptualizing your research idea, and translating that idea into a realistic research proposal using research methods. The author also offers insight into oral presentations of the completed proposal, and the final chapter presents ideas for next steps after the proposal has been presented. Taking the view that we “ learn by doing, ” the author provides Quick Tasks, Action Items, and To Do List activities throughout the text that, when combined, develop each piece of your research proposal. Designed primarily for quantitative or mixed methods research dissertations, this book is a valuable start-to-finish resource.

How to Succeed at University SAGE

Teach some of the most important skills your students will ever need! "Please, try harder."

"Please, pay attention." "Please, behave." Most students want to do what it takes to succeed, but sometimes that's easier said than done. Executive function skills such as self-regulation, focus, planning, and time management must be taught, and they take practice. When you work on them in class, you give students the tools they need to not only learn but also monitor themselves. Teaching executive function skills in your classroom doesn't have to be difficult. This unique guidebook—designed with busy teachers in mind—introduces a flexible seven-step model that incorporates Universal Design for Learning (UDL) principles and the use of metacognition. Features include Descriptions of each skill and its impact on learning Examples of instructional steps to assist students as they set goals and work to achieve success. Strategies coded by competency and age/grade level Authentic snapshots and "think about" sections Templates for personalized goal-setting, data collection, and success plans Accompanying strategy cards Whether you teach kindergarten, high school, or anything in between, you can make executive function training part of your teaching. As students' proficiencies improve, you will see their confidence and capability increase—setting the stage for their success in school and in life.

Good Essay Writing SAGE

Focusing on research-related assignments, this book helps you navigate the potential pitfalls of academic writing through the experience of students who face the same challenges you do. Packed with hands-on exercises and insightful feedback, this workbook gives you the practice you need to fine tune your academic writing. Using their years of experience coaching students, the authors help you to: Develop and hone arguments Organise and interpret source material Write effective research proposals Follow academic conventions with confidence Complete collaborative writing projects. Perfect for anyone transitioning from undergraduate to postgraduate degrees, Mastering Academic Writing provides the skills, tips, and tricks you need to move beyond the basics of academic writing and meet the new expectations of further study. The Student Success series are essential guides for students of all levels. From how to think critically and write great essays to planning your dream career, the Student Success series helps you study smarter and get the best from your time at university. Visit the SAGE Study Skills hub for tips and resources for study success!

Improving Writing Skills SAGE Publications

Want to be an effective, successful and happy academic? This book helps you hone your skills, showcase your strengths, and manage all the professional aspects of academic life. With their focus on life-long learning and positive reflection, Alex and Bailey encourage you to focus on your own behaviours and personal challenges and help you to find real world solutions to your problems or concerns. Weaving inspirational stories, the best of research and theory, along with pragmatic advice from successful academics, this book provides step-by-step guidance and simple tools to help you better meet the demands of modern academia, including: Optimising your effectiveness, priorities & strategy Workflow & managing workload Interpersonal relationships, and how to influence Developing your writing, presenting and teaching

skills Getting your work/life balance right. Clear, practical and refreshingly positive this book inspires you to build the career you want in academia.

Writing Your Doctoral Dissertation or Thesis Faster SAGE

Not sure how to start your essay or prepare for a presentation? Worried about how to structure your report? Questioning what a good assignment actually looks like? With encouraging, jargon-free advice and a clearly defined seven-step plan to getting better grades, this book takes the fear out of academic writing and gives you the tools you need to succeed. Punchy and packed with the dos and don'ts of good writing, it helps you improve your grades quickly and with minimal hassle. Covering not just essays, but also group work, reports, reviews, research projects, journaling, and presentations, it provides effective tips on: Defeating writers' block Identifying and using relevant sources Planning and outlining strategies Building arguments and providing evidence Developing critical and analytical thinking Cultivating writing style Mastering presentation. Focused on explaining and demonstrating the core requirements of academic assignments through detailed examples, this book provides all the support you need to build confidence and produce high-quality assignments. The Student Success series are essential guides for students of all levels. From how to think critically and write great essays to planning your dream career, the Student Success series helps you study smarter and get the best from your time at university. Visit the SAGE Study Skills hub for tips and resources for study success!

Inspirational Writing for Academic Publication SAGE

Do you want to do better at university? Packed with study tips and handy activities, Essential Study Skills is a proven guide that shows you step-by-step how to study effectively and make the best of your time at university - whatever level you're at. Whether you are going to university straight from school, a mature student, or an overseas student studying in the UK for the first time, you'll find out how to: Sail through those tricky first weeks Get the most out of lectures by understanding how you learn Learn techniques for academic writing and research Stay cool and cope with stress Pass exams with flying colours Plan your career after graduation. Don't miss in this edition... Even more tips and advice on learning methods, online learning and developing job skills - ensuring success throughout your course Additional case studies and student tips to help you apply the skills you need A companion website packed with toolkits and resources, to help you study smarter. The Student Success series are essential guides for students of all levels. From how to think critically and write great essays to planning your dream career, the Student Success series helps you study smarter and get the best from your time at university. Visit the SAGE Study Skills hub for tips and resources for study success!

The Academic Skills Handbook SAGE Publications

Educators, academics, or business persons will find this book convenient and irreplaceable--a must to have on hand, whether writing for the first time or after years of experience. Arthur Asa Berger's guidelines and suggestions are suitable for all types of written work. . . . The entire book is a good example of practicing what you preach in that he writes with style, economy, and purpose. Read and apply Berger's writing skill techniques to enhance the effectiveness of your next writing project. --Canadian Home Economics Journal When academics speak of their writing, they are almost always referring to their books and articles. Yet, in their scholarly career, more time and effort will be spent on business correspondence--memos, letters, reports, proposals--than the items that appear on a vita. And, in most cases, no training is ever provided about how to effectively produce and present these kinds of documents. Arthur Asa Berger's brief, practical guide does just that, taking the reader through the most common kinds of business correspondence that a university professor is required to produce and offering useful advice to make these communications as effective as possible. He covers important genres such as letters of recommendation, tenure, letters, and grant proposals. In the second half of the book, Berger offers general suggestions on effective writing--brainstorming and collaborating, persuasion, outlining and revising, designing documents, avoiding writer's block, and using computers, among other topics. Just as the quality of your published

pieces affects your career, so can the quality of your correspondence help or hinder academic success. Improving Writing Skills demystifies and guides you through this process.

Writing Your Doctoral Dissertation or Thesis Faster SAGE

This is your complete guide to acing your assignments and getting the most out of your time at university. Packed with tips, tools and a digital companion loaded with real-life examples, this book will help you: communicate your ideas with confidence and clarity watch your skills grow with diagnostic tools create your own study plan tailored to the skills you need know what your tutor is looking for and how to deliver turn your skills into success after university. This book is specially designed to show you where your strengths are and what you need to work on, so you get a practice plan that is perfect for your needs. It then arms you with the principles and practice to get ahead in your academic writing, presentations and group work. The Student Success series are essential guides for students of all levels. From how to think critically and write great essays to planning your dream career, the Student Success series helps you study smarter and get the best from your time at university. Visit the SAGE Study Skills hub for tips and resources for study success!

Get a Better Grade SAGE

Guidelines, strategies, and practice in writing for academic success.

Reading for Academic Success SAGE

Enrollment at America's community colleges has exploded in recent years, with five times as many entering students today as in 1965. However, most community college students do not graduate; many earn no credits and may leave school with no more advantages in the labor market than if they had never attended. Experts disagree over the reason for community colleges' mixed record. Is it that the students in these schools are under-prepared and ill-equipped for the academic rigors of college? Are the colleges themselves not adapting to keep up with the needs of the new kinds of students they are enrolling? In *After Admission*, James Rosenbaum, Regina Deil-Amen, and Ann Person weigh in on this debate with a close look at this important trend in American higher education. *After Admission* compares community colleges with private occupational colleges that offer accredited associates degrees. The authors examine how these different types of institutions reach out to students, teach them social and cultural skills valued in the labor market, and encourage them to complete a degree. Rosenbaum, Deil-Amen, and Person find that community colleges are suffering from a kind of identity crisis as they face the inherent complexities of guiding their students towards four-year colleges or to providing them with vocational skills to support a move directly into the labor market. This confusion creates administrative difficulties and problems allocating resources. However, these contradictions do not have to pose problems for students. *After Admission* shows that when colleges present students with clear pathways, students can effectively navigate the system in a way that fits their needs. The occupational colleges the authors studied employed close monitoring of student progress, regular meetings with advisors and peer cohorts, and structured plans for helping students meet career goals in a timely fashion. These procedures helped keep students on track and, the authors suggest, could have the same effect if implemented at community colleges. As college access grows in America, institutions must adapt to meet the needs of a new generation of students. *After Admission* highlights organizational innovations that can help guide students more effectively through higher education.

How to Read and Write Critically SAGE

'Calling all lecturers: your jobs depend on books like this. You know that international students are a vital source of money for UK universities. Many of your masters courses - the ones you really enjoy teaching - would collapse tomorrow without students from around the world. This book is about how to help these students succeed.' - Times Higher Education 'A superb book which contains a wealth of ideas and strategies for use in the EAP classroom

or for self-study. It should be compulsory reading for any student seeking to enter Higher Education in an English-language speaking country' - Alison Standring, EAP Co-ordinator, London School of Economics and Political Science (LSE) 'Read, Research, Write definitely fills a gap... It is comprehensive, accessible and expertly researched and written, covering many essential aspects of academic competence. Equally useful as a course book, a resource book in a class library or as a reference book for students, every EAP teacher will want a class copy, every ESL student starting higher education should keep it on their desk!' - Dr Roger Nunn, Senior Associate Editor, the Asian EFL Journal, Associate Professor in Communication, Petroleum Institute, Dubai 'Read, Research, Write takes a novel approach to combining language and content so as to balance discipline-specific and generic language development. Valuable and engaging input on learning strategies and research skills for higher education is also included. I would recommend this book for teachers of EAP in a range of contexts' - David Palfreyman, Zayed University, Dubai This book is for students who have learnt English as a second (or third, or fourth) language, and are studying at an institution where English is the medium of instruction. Each of its 10 chapters focuses on a reproduced academic article on an aspect of English for academic purposes - students can therefore learn about language skills from the articles themselves as well as developing those skills in the activities and tasks which follow. Each chapter develops six strands of academic skills essential for successful study: reading; learning language/vocabulary; writing; researching; studying' and applying to your own subject. The detailed and focused activities and tasks will help you to: Make reasonable knowledge claims Become more aware of university culture and expectations Write according to academic standards Think critically and reflectively Respond to ideas in academic articles Document your work appropriately and avoid plagiarism. Click on the RESOURCES TAB for extra downloadable materials include a collection of articles from a variety of different sources related to the topics in each of the book's 10 articles. SAGE Study Skills are essential study guides for students of all levels. From how to write great essays and succeeding at university, to writing your undergraduate dissertation and doing postgraduate research, SAGE Study Skills help you get the best from your time at university. Visit the SAGE Study Skills website for tips, quizzes and videos on study success!

Academic Writing and Grammar for Students SAGE

Are you unsure what your report should look like or how you 'll ever finish it in time? Are you freaking out about starting on an extended piece of writing? Help is here! In this handy little book, you 'll find expert guidance to enable you to produce a successful report or dissertation. With a focus on developing an effective writing style and argument, this book shows you, step-by-step, how to plan and deliver a perfect piece of writing to gain top marks. Open up to find advice on: What makes dissertations and reports distinctive Organising your time and materials Finding the right planning method for you How to structure your writing successfully Writing good sentences, paragraphs, sections and chapters. Read this book and you 're on your way to writing a great report or dissertation! The Student Success series are essential guides for students of all levels. From how to think critically and write great essays to planning your dream career, the Student Success series helps you study smarter and get the best from your time at university. Visit the SAGE Study Skills hub for tips and resources for study success!

How to Read Journal Articles in the Social Sciences SAGE

A doctoral dissertation is arguably the most important journey that students will embark upon in their professional careers, so smart travelers will want E. Alana James and Tracesea H. Slater 's Writing Your Doctoral Dissertation or Thesis Faster: A Proven Map to Success at their fingertips. James and Slater identify the key places and challenges that create extra stress during the dissertation process, and offer effective strategies and tools to address those challenges and ensure academic success. Their map walks readers through each step of the process, including: • determining the research topic, • choosing appropriate methods, • turning a hypothesis into a study, •

completing a literature review, • writing and defending a proposal, • collecting and analyzing data, • writing up the study, and • ultimately defending the dissertation. Building on years of experience with doctoral students, the authors provide a comprehensive, yet easy-to-use tool that encourages student reflection; includes student stories, hints, and writing tips; and provides end-of-chapter checklists and ideas for incorporating social media. With the proven techniques and guidance of this indispensable and applied book, doctoral students will finish their thesis or dissertation—faster!

The Good Writing Guide for Education Students SAGE

Success in your assessments demands criticality. This book draws on multiple examples to teach you how to think, read and write critically in essays, dissertations, posters and more.

Writing for Academic Success SAGE

This accessible guide to writing academically is based on the author 's many years of experience helping students to improve their writing and get better marks in assignments. The advice works because it uses real examples of students ' work to explain what tutors look for, and shows you how to get there. New to this Third Edition: - increased coverage of plagiarism (and how to avoid it) - how to show critical reflection and judgement - turning useful notes from lectures and readings into powerful written arguments - updated material on citations and references - new examples of students ' work - developing an academic ' voice .

The book is packed with practical advice on how to read widely, search for reading materials, structure your writing and use language effectively. With plenty of dos and don 'ts, this is a perfect guide for students studying at all levels. Dominic Wyse is Professor of Early Years and Primary Education at the Institute of Education, University of London. SAGE Study Skills are essential study guides for students of all levels. From how to write great essays and succeeding at university, to writing your undergraduate dissertation and doing postgraduate research, SAGE Study Skills help you get the best from your time at university. Visit the SAGE Study Skills website for tips, quizzes and videos on study success!

Doing Essays and Assignments SAGE

Do you feel under increasing pressure to produce high quality publications, or struggle to translate your great ideas into inspirational – and engaging – writing? Gillie Bolton introduces her three ' key phases ' method (Write for Myself, Redraft for my Reader, Edit for Posterity) to make the writing process less daunting, and offers support and advice on how to develop your own writing voice to use this to engage readers in your research. ' Characters ' at different career stages help you to identify your own writing level, and before and after examples of work from a range of disciplines clearly illustrate the key writing techniques. Drawing on case studies, as well as their own extensive writing experience, the authors suggest strategies for dealing with common difficulties such as: Time and energy management Restoring flagging enthusiasm Maintaining inspiration Dealing with potential burnout and writer ' s block. Each chapter concludes with a set of constructive exercises which develop these critical skills and inspire you to improve and enjoy your own academic writing. Ideal for upper level students and early career researchers. Dr Gillie Bolton is an international authority on writing and author of a long publication list including nine books, academic papers, as well as professional articles, poetry, and for a lay readership. Stephen Rowland, Emeritus Professor of University College London, is author of four books on the nature of research and learning in a range of contexts.

Be a Brilliant Dyslexic Student SAGE

Through specific examples, real-life scenarios, and diagrams, this book vividly conveys the most fundamental and effective tactics for boosting reading proficiency while enhancing student and teacher performance. Mastering Academic Writing Corwin Press

This superb guide teaches you how to read critically. Its no-nonsense, practical approach uses a specially developed reading code to help you read articles for your research project; this simple code enables you to decipher journal articles structurally, mechanically and grammatically. Refreshingly free of jargon and written with you in mind, it 's packed full of interdisciplinary advice that helps you to decode and critique academic writing. The author 's fuss free approach will improve your performance, boost your confidence and help you to:

- Read and better understand content
- Take relevant effective notes
- Manage large amounts of information in an easily identifiable and retrievable format
- Write persuasively using formal academic language and style.

New to this edition: Additional examples across a range of subjects, including education, health and sociology as well as criminology Refined terminology for students in the UK, as well as around the world More examples dealing specifically with journal articles. Clear, focused and practical this handy guide is a great resource for helping you sharpen your use of journal articles and improve your academic writing skills. ' I have used the book over the last five years with my students with great success. The book has helped students to develop their critical thinking, reading and writing skills and when it comes to writing a dissertation they have used the code sheet in their own writing. ' - Pete Allison, Head of the Graduate School of Education, University of Edinburgh

The Student Success series are essential guides for students of all levels. From how to think critically and write great essays to planning your dream career, the Student Success series helps you study smarter and get the best from your time at university. Visit the SAGE Study Skills hub for tips and resources for study success!